



SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

AGENDA BOARD OF DIRECTORS MEETING

Meeting Date: February 26, 2025, at 4:30 PM
Meeting Place: West St Paul, City Council Chambers

- I. Roll Call
Board Members: Berry, Francis, Napier, Seaberg, Wippermann
- II. Adopt Agenda
- III. Communications/Recognitions
 - a. [Thank You – SSP High School](#)
 - b. [Grass Resignation](#)
 - c. Introduction of New Firefighters
- IV. Consent Agenda
 - a. [January 15, 2025, Meeting Minutes](#)
 - b. [January 2025 List of Claims](#)
 - c. [January 2025 Bank Reconciliation](#)
 - d. [January 2025 Month End Budget Report](#)
 - e. [January 2025 Run Summary Report](#)
- V. Committee Reports
 - a. None
- VI. Agenda Items
 - a. [Grant fund balance carry over](#)
- VII. Public Comment
- VIII. Adjourn

Next Regular Meeting – March 19, 2025, West St. Paul

Badging Ceremony in the West St. Paul Council Chambers Following the March Board Meeting

Hi Tim + Terry + all So Metro fire

Thanks so much again for the great presentation on AED use. My students were really impressed with all the knowledge & skills that you taught us. We appreciate you taking time for us. It was a great experience for us all.

Sincerely, Tammy Lenarz &
9th grade health

Dear Chief Juelfs,

I am writing to formally resign from the South Metro Fire Department. My last shift will be Friday, February 21st.

After much careful consideration, I have decided to move forward with new opportunities. I have greatly valued my time here over the past three years and feel honored to have been part of such a dedicated team. The experiences and skills I have gained will have helped me greatly in my career.

I would like to express my gratitude for the support and guidance I have received during my time with South Metro.

Thank you again for the opportunity to serve with South Metro.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Grass', with a stylized flourish at the end.

Steve Grass

MINUTES

SOUTH METRO FIRE DEPARTMENT BOARD OF DIRECTORS

Wednesday, January 15, 2025

West St Paul Lobby Conference Room

Members Present: David Napier, Dennis Wippermann, Wendy Berry, James Francis

Also Present: Chief Juelfs, Clara Hilger, Char Stark, Ryan Garcia, Shawn Kutney, Kay Francis

The meeting was called to order at 4:30 p.m.

ADOPT AGENDA

Motion was made to adopt the Agenda by Wippermann; seconded by Napier.
Motion carried.

COMMUNICATIONS/RECOGNITIONS

Shawn Kutney retired after 25 years of service.

CONSENT AGENDA

Motion was made to approve the Consent Agenda by Napier; seconded by Francis.
Motion carried.

COMMITTEE REPORTS

None

AGENDA ITEMS

Workers Compensation Insurance Renewal

We have received our rates from LMCIT. The premium fell from \$327,939 in 2024 to \$313,693 in 2025. Over the last 5 years our rating is low for a career fire department. This reflects our firefighters and department's commitment to safety.

Motion was made to remain at the \$10,000 deductible level for Worker's Compensation coverage and authorize staff to make payment in accordance with the premium renewal notices by Francis; seconded by Napier.

Motion carried.

State Fire Aid Payable in 2025 Certification

Chief Juelfs informed the board that there were no changes in the application and our submission will be similar to our 2024 application. The 2025 budget reflects revenue from State Fire Aid in the amount of \$297,742.

Motion was made to authorize the SMF Board Secretary and the Fire Chief to sign and submit appropriate documents.

Motion carried.

PUBLIC COMMENT

Kay Francis thanked the South Metro Fire Department for their good work.

MOTION TO ADJOURN

Motion to adjourn by Francis; seconded by Wippermann.
Motion carried.

The next regular meeting is scheduled on February 26 at 4:30 pm in West St. Paul

Respectfully submitted by:

Deb Wheeler

SOUTH METRO FIRE

Summary of List of Claims
Board Meeting of February 26, 2025

PAYROLL CHECK REGISTER:

Payroll Period	1/6 - 1/19		
Date Paid	1/24/2025		
Direct Deposit		\$	144,600.43
Payroll Period	1/20 - 2/2		
Date Paid	2/7/2025		
Direct Deposit		\$	138,832.31
Payroll Period	2/3 - 2/18		
Date Paid	2/21/2025	\$	135,264.49
Direct Deposit			

TOTAL NET PAYROLL

\$ 418,697.23

DISBURSEMENT CHECK REGISTER:

Checks	118369 - 11907	\$	378,487.60
EFTS	3089 - 3130	\$	518,850.47

TOTAL DISBURSEMENT CHECKS

\$897,338.07

TOTAL PAYROLL, DISBURSEMENTS, ACH'S

\$1,316,035.30

Payment Register

From Payment Date: 1/9/2025 - To Payment Date: 2/21/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
Check									
11836	01/13/2025	Reconciled		02/05/2025	Accounts Payable	ASPEN MILLS	\$797.09	\$797.09	\$0.00
11837	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Besser Welding and Fabrication	\$2,660.00	\$2,660.00	\$0.00
11838	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Blue Peak Consulting, LLC	\$9,225.00	\$9,225.00	\$0.00
11839	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Cardinal Investigations	\$682.50	\$682.50	\$0.00
11840	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Data Sheet Solutions	\$359.88	\$359.88	\$0.00
11841	01/13/2025	Reconciled		02/05/2025	Accounts Payable	GALLS, LLC	\$123.20	\$123.20	\$0.00
11842	01/13/2025	Reconciled		02/05/2025	Accounts Payable	IMAGE TREND	\$466.25	\$466.25	\$0.00
11843	01/13/2025	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$295.56		
11844	01/13/2025	Reconciled		02/05/2025	Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,932.51	\$1,932.51	\$0.00
11845	01/13/2025	Reconciled		02/05/2025	Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$16,257.00	\$16,257.00	\$0.00
11846	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Locality Media Inc	\$33,516.00	\$33,516.00	\$0.00
11847	01/13/2025	Reconciled		02/05/2025	Accounts Payable	MacQueen Emergency Group	\$861.61	\$861.61	\$0.00
11848	01/13/2025	Reconciled		02/05/2025	Accounts Payable	MARTIN-MCALLISTER	\$2,500.00	\$2,500.00	\$0.00
11849	01/13/2025	Reconciled		02/05/2025	Accounts Payable	NINTH BRAIN	\$118.74	\$118.74	\$0.00
11850	01/13/2025	Reconciled		02/05/2025	Accounts Payable	OXYGEN SERVICE COMPANY	\$254.81	\$254.81	\$0.00
11851	01/13/2025	Reconciled		02/05/2025	Accounts Payable	PERFORMANCE PLUS	\$1,731.00	\$1,731.00	\$0.00
11852	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Rihm Kenworth	\$450.00	\$450.00	\$0.00
11853	01/13/2025	Reconciled		02/05/2025	Accounts Payable	S ST PAUL/CITY OF	\$52,565.00	\$52,565.00	\$0.00
11854	01/13/2025	Reconciled		02/05/2025	Accounts Payable	St Croix Fire and Safety	\$1,235.00	\$1,235.00	\$0.00
11855	01/13/2025	Reconciled		02/05/2025	Accounts Payable	STANDARD INSURANCE COMPANY	\$1,458.16	\$1,458.16	\$0.00
11856	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Stryker Sales Corporation	\$583.44	\$583.44	\$0.00
11857	01/13/2025	Reconciled		02/05/2025	Accounts Payable	Target Solutions Learning, LLC	\$4,786.20	\$4,786.20	\$0.00
11858	01/13/2025	Reconciled		02/05/2025	Accounts Payable	TNC Industries, Inc	\$79,192.00	\$79,192.00	\$0.00
11859	01/13/2025	Reconciled		02/05/2025	Accounts Payable	ULINE	\$201.69	\$201.69	\$0.00
11860	01/13/2025	Reconciled		02/05/2025	Accounts Payable	US Bank Equipment Finance	\$117.00	\$117.00	\$0.00
11861	01/22/2025	Reconciled		01/31/2025	Accounts Payable	Blue Cross Blue Shield	\$46,115.17	\$46,115.17	\$0.00
11863	01/22/2025	Open			Accounts Payable	MN Bureau of Apprehension	\$99.75		
11864	01/27/2025	Open			Accounts Payable	ASPEN MILLS	\$13,459.70		
11865	01/27/2025	Open			Accounts Payable	Berry/ Wendy	\$100.00		
11866	01/27/2025	Open			Accounts Payable	BOUND TREE MEDICAL	\$938.81		
11867	01/27/2025	Open			Accounts Payable	CDW Government	\$1,156.47		
11868	01/27/2025	Open			Accounts Payable	Coro Medical	\$1,175.00		
11869	01/27/2025	Open			Accounts Payable	DAKOTA COUNTY TREASURER	\$3,867.73		
11870	01/27/2025	Open			Accounts Payable	DELL MARKETING L.P.	\$6,125.16		
11871	01/27/2025	Reconciled		02/05/2025	Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$5,473.32	\$5,473.32	\$0.00
11872	01/27/2025	Open			Accounts Payable	Francis, James	\$100.00		
11873	01/27/2025	Open			Accounts Payable	GALLS, LLC	\$29.76		
11874	01/27/2025	Open			Accounts Payable	IMAGE TREND	\$450.00		
11875	01/27/2025	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$295.56		
11876	01/27/2025	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,932.51		
11877	01/27/2025	Open			Accounts Payable	JANSEN/SEAN	\$55.51		
11878	01/27/2025	Open			Accounts Payable	KREMER SPRING,ALIGNMENT & BODY	\$3,219.11		
11879	01/27/2025	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$410.26		
11880	01/27/2025	Open			Accounts Payable	LEVANDER, GILLEN & MILLER, P.A	\$130.00		
11881	01/27/2025	Open			Accounts Payable	Linde Gas and Equipment	\$185.99		
11882	01/27/2025	Reconciled		02/05/2025	Accounts Payable	MacQueen Emergency Group	\$2,403.01	\$2,403.01	\$0.00

Payment Register

From Payment Date: 1/9/2025 - To Payment Date: 2/21/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11883	01/27/2025	Open			Accounts Payable	METRO SALES, INC	\$408.12		
11884	01/27/2025	Open			Accounts Payable	MN Fire Service Certification Board	\$639.50		
11885	01/27/2025	Open			Accounts Payable	NAPA	\$37.04		
11886	01/27/2025	Open			Accounts Payable	Napier/ David	\$100.00		
11887	01/27/2025	Open			Accounts Payable	SOUTH EAST TOWING	\$368.71		
11888	01/27/2025	Open			Accounts Payable	WIPPERMANN/DENNIS	\$100.00		
11889	02/04/2025	Open			Accounts Payable	AT&T MOBILITY	\$1,068.21		
11890	02/04/2025	Open			Accounts Payable	CARDMEMBER SERVICES	\$6,714.64		
11891	02/04/2025	Open			Accounts Payable	DAN'S SOUTHSIDE MARINE	\$3,000.00		
11892	02/11/2025	Open			Accounts Payable	ANCOM TECHNICAL CENTER	\$1,124.70		
11893	02/11/2025	Open			Accounts Payable	ASPEN MILLS	\$3,519.84		
11894	02/11/2025	Open			Accounts Payable	BOUND TREE MEDICAL	\$790.20		
11895	02/11/2025	Open			Accounts Payable	BURNSVILLE/CITY OF	\$902.84		
11896	02/11/2025	Open			Accounts Payable	Eckman/Summer	\$193.47		
11897	02/11/2025	Open			Accounts Payable	EMERGENCY APPARATUS MAINTENANC	\$1,504.14		
11898	02/11/2025	Open			Accounts Payable	GALLS, LLC	\$410.18		
11899	02/11/2025	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 1059	\$295.56		
11900	02/11/2025	Open			Accounts Payable	INT'L ASSN FIREFIGHTERS 724	\$1,880.28		
11901	02/11/2025	Open			Accounts Payable	KREMER SPRING,ALIGNMENT & BODY	\$11,064.39		
11902	02/11/2025	Open			Accounts Payable	LEAGUE OF MN CITIES INS. TRUST	\$18,970.83		
11903	02/11/2025	Open			Accounts Payable	LEVANDER, GILLEN & MILLER, P.A	\$260.00		
11904	02/11/2025	Open			Accounts Payable	METRO SALES, INC	\$189.89		
11905	02/11/2025	Open			Accounts Payable	St Croix Fire and Safety	\$1,075.00		
11906	02/11/2025	Open			Accounts Payable	STANDARD INSURANCE COMPANY	\$2,257.18		
11907	02/11/2025	Open			Accounts Payable	WEST ST PAUL/CITY OF	\$21,520.42		
Type Check Totals:									
1-ANCHOR BAN - ANCHOR BANK Totals									
							\$378,487.60	\$266,065.58	\$0.00

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	44	\$112,422.02	\$0.00
	Reconciled	27	\$266,065.58	\$266,065.58
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	71	\$378,487.60	\$266,065.58

Payment Register

From Payment Date: 1/9/2025 - To Payment Date: 2/21/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	44	\$112,422.02	\$0.00	
					Reconciled	27	\$266,065.58	\$266,065.58	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	71	\$378,487.60	\$266,065.58	
Grand Totals:									
				Checks	Status	Count	Transaction Amount	Reconciled Amount	
					Open	44	\$112,422.02	\$0.00	
					Reconciled	27	\$266,065.58	\$266,065.58	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	71	\$378,487.60	\$266,065.58	
				All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	44	\$112,422.02	\$0.00	
					Reconciled	27	\$266,065.58	\$266,065.58	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	71	\$378,487.60	\$266,065.58	

Payment Register

From Payment Date: 1/9/2025 - To Payment Date: 2/21/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
1-ANCHOR BAN - ANCHOR BANK									
EFT									
3089	01/10/2025	Reconciled		01/31/2025	Accounts Payable	Further	\$82,850.00	\$82,850.00	\$0.00
3090	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MSRS - HCSP	\$56,071.61	\$56,071.61	\$0.00
3091	01/10/2025	Reconciled		01/31/2025	Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00	\$1,200.00	\$0.00
3092	01/10/2025	Reconciled		01/31/2025	Accounts Payable	IRS - PR TAXES	\$29,314.33	\$29,314.33	\$0.00
3093	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MN CHILD SUPPORT	\$388.55	\$388.55	\$0.00
3094	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MN DEPT OF REVENUE	\$9,630.82	\$9,630.82	\$0.00
3095	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MN II LIFE -- HSA	\$1,112.80	\$1,112.80	\$0.00
3096	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MSRS	\$450.00	\$450.00	\$0.00
3097	01/10/2025	Reconciled		01/31/2025	Accounts Payable	MSRS - HCSP	\$3,497.58	\$3,497.58	\$0.00
3098	01/10/2025	Reconciled		01/31/2025	Accounts Payable	NATIONWIDE	\$2,900.00	\$2,900.00	\$0.00
3099	01/10/2025	Reconciled		01/31/2025	Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$61,516.59	\$61,516.59	\$0.00
3100	01/10/2025	Reconciled		01/31/2025	Accounts Payable	Wisconsin Child Support Agency	\$453.22	\$453.22	\$0.00
3101	01/10/2025	Reconciled		01/31/2025	Accounts Payable	HIGHER STANDARDS	\$68.40	\$68.40	\$0.00
3102	01/10/2025	Reconciled		01/31/2025	Accounts Payable	Further	\$208.33	\$208.33	\$0.00
3103	01/17/2025	Reconciled		01/31/2025	Accounts Payable	Health Equity	\$96.75	\$96.75	\$0.00
3104	01/27/2025	Reconciled		01/31/2025	Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00	\$1,200.00	\$0.00
3105	01/27/2025	Reconciled		01/31/2025	Accounts Payable	IRS - PR TAXES	\$30,447.90	\$30,447.90	\$0.00
3106	01/27/2025	Reconciled		01/31/2025	Accounts Payable	MN CHILD SUPPORT	\$388.55	\$388.55	\$0.00
3107	01/27/2025	Reconciled		01/31/2025	Accounts Payable	MN DEPT OF REVENUE	\$10,008.83	\$10,008.83	\$0.00
3108	01/27/2025	Reconciled		01/31/2025	Accounts Payable	MN II LIFE -- HSA	\$1,112.80	\$1,112.80	\$0.00
3109	01/27/2025	Reconciled		01/31/2025	Accounts Payable	MSRS	\$673.80	\$673.80	\$0.00
3110	01/27/2025	Reconciled		01/31/2025	Accounts Payable	MSRS - HCSP	\$3,581.68	\$3,581.68	\$0.00
3111	01/27/2025	Reconciled		01/31/2025	Accounts Payable	NATIONWIDE	\$2,900.00	\$2,900.00	\$0.00
3112	01/27/2025	Reconciled		01/31/2025	Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$57,613.81	\$57,613.81	\$0.00
3113	01/27/2025	Reconciled		01/31/2025	Accounts Payable	AFLAC	\$1,655.46	\$1,655.46	\$0.00
3114	01/27/2025	Reconciled		01/31/2025	Accounts Payable	Blue Cross Blue Shield	\$46,115.17	\$46,115.17	\$0.00
3115	01/27/2025	Reconciled		01/31/2025	Accounts Payable	CLOVER	\$16.24	\$16.24	\$0.00
3116	01/27/2025	Voided	Wrong Amount	01/31/2025	Accounts Payable	Health Equity	\$96.75		
3117	01/31/2025	Reconciled		01/31/2025	Accounts Payable	OLD NATIONAL BANK	\$62.37	\$62.37	\$0.00
3118	01/31/2025	Open			Accounts Payable	Further	\$624.99		
3119	01/31/2025	Open			Accounts Payable	Health Equity	\$4,000.00		
3120	01/31/2025	Open			Accounts Payable	Wisconsin Child Support Agency	\$453.22		
3121	02/11/2025	Open			Accounts Payable	I C M A RETIREMENT CORP	\$1,200.00		
3122	02/11/2025	Open			Accounts Payable	IRS - PR TAXES	\$27,914.56		
3123	02/11/2025	Open			Accounts Payable	MN CHILD SUPPORT	\$388.55		
3124	02/11/2025	Open			Accounts Payable	MN DEPT OF REVENUE	\$9,199.55		
3125	02/11/2025	Open			Accounts Payable	MN II LIFE -- HSA	\$1,112.80		
3126	02/11/2025	Open			Accounts Payable	MSRS	\$450.00		
3127	02/11/2025	Open			Accounts Payable	MSRS - HCSP	\$3,165.49		
3128	02/11/2025	Open			Accounts Payable	NATIONWIDE	\$2,550.00		
3129	02/11/2025	Open			Accounts Payable	PUBLIC EMPLOYEES RETIRE ASSN	\$61,705.75		

Payment Register

From Payment Date: 1/9/2025 - To Payment Date: 2/21/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
3130	02/11/2025	Open			Accounts Payable	Wisconsin Child Support Agency	\$453.22		
Type EFT Totals:							\$518,850.47	\$405,535.59	\$0.00
1-ANCHOR BAN - ANCHOR BANK Totals									

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$113,218.13	\$0.00
	Reconciled	28	\$405,535.59	\$405,535.59
	Voided	1	\$96.75	\$0.00
	Total	42	\$518,850.47	\$405,535.59

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$113,218.13	\$0.00
	Reconciled	28	\$405,535.59	\$405,535.59
	Voided	1	\$96.75	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$518,850.47	\$405,535.59

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$113,218.13	\$0.00
	Reconciled	28	\$405,535.59	\$405,535.59
	Voided	1	\$96.75	\$0.00
	Total	42	\$518,850.47	\$405,535.59

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	13	\$113,218.13	\$0.00
	Reconciled	28	\$405,535.59	\$405,535.59
	Voided	1	\$96.75	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	42	\$518,850.47	\$405,535.59

**SOUTH METRO FIRE DEPT
BANK RECONCILIATION
January 31, 2025**

Old National Bank	
Ending Balance - Checking	\$ 1,734,182.73
Outstanding Disbursement Checks	(38,310.06)
DIT	
Adjustments:	
RECONCILED BALANCE	<u>\$ 1,695,872.67</u>

CITY TREASURER'S BALANCE:	
Previous Month's Reconciled Balance	\$ 1,785,222.12
Daily Receipts Posted	908,837.11
Disbursement Checks Issued	(712,359.63)
Payroll Checks and Direct Deposits	(287,826.77)
Journal Entries	2,000.00
Rev Prior Month Adj:	
PR booked for wrong amount	(0.16)
RECONCILED BALANCE	<u>\$ 1,695,872.67</u>

CASH ACCOUNT BALANCE:	
	\$ 1,695,872.83
Journal Entries	
PR booked for wrong amount	(0.16)
RECONCILED BALANCE	<u>\$ 1,695,872.67</u>



Account Classification	Adopted Budget	Current Month Transactions	YTD Transactions	YTD Balance	% used/ Rec'd	Prior Year YTD Balance
Fund 101 - General Fund						
REVENUE						
Taxes	2,554,626.00	108,314.84	108,314.84	2,446,311.16	4%	57,491.32
Intergovernmental Revenues	297,742.00	4,785.49	4,785.49	292,956.51	2%	(4,892.82)
Charges for Services	6,079,303.00	726,026.37	726,026.37	5,353,276.63	12%	657,573.80
Other Revenue	50,000.00	8,054.00	8,054.00	41,946.00	16%	15,668.94
Other Financing Sources	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$8,981,671.00	\$847,180.70	\$847,180.70	\$8,134,490.30	9%	\$725,841.24
EXPENSE						
Personal Services	9,019,549.00	653,218.78	653,218.78	8,366,330.22	7%	565,652.95
Supplies	262,617.00	16,988.22	16,988.22	245,628.78	6%	5,348.48
Contractual Services	503,998.00	41,051.85	41,051.85	462,946.15	8%	55,069.87
Other Charges	290,287.00	53,308.23	53,308.23	236,978.77	18%	53,360.30
Capital Outlay	.00	.00	.00	.00	+++	.00
Debt Service	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$10,076,451.00	764,567.08	764,567.08	\$9,311,883.92	8%	\$679,431.60
Fund 101 - General Fund Totals						
REVENUE TOTALS	8,981,671.00	847,180.70	847,180.70	8,134,490.30	9%	725,841.24
EXPENSE TOTALS	10,076,451.00	764,567.08	764,567.08	9,311,883.92	8%	679,431.60
Fund 101 - General Fund Totals	(\$1,094,780.00)	\$82,613.62	\$82,613.62	(\$1,177,393.62)		\$46,409.64
Fund 201 - Grant Fund						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE						
Contractual Services	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 301 - Debt Service						
REVENUE						
Intergovernmental Revenues	185,540.00	.00	.00	185,540.00	0%	.00
REVENUE TOTALS	\$185,540.00	.00	.00	\$185,540.00	+++	\$0.00
EXPENSE						
Contractual Services	185,540.00	.00	.00	185,540.00	+++	.00
EXPENSE TOTALS	\$185,540.00	.00	.00	\$185,540.00	+++	\$0.00
Fund 301 - Debt Totals	186,650.00	.00	.00	186,650.00	+++	.00
EXPENSE TOTALS	186,650.00	.00	.00	186,650.00	+++	.00
Fund 301 - Debt Totals	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 401 - Capital Projects						
REVENUE						
Intergovernmental Revenues	.00	.00	.00	.00	0%	.00
Charges for Services	269,620.00	33,702.50	33,702.50	235,917.50	13%	23,404.50
Other Revenue	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$269,620.00	\$33,702.50	\$33,702.50	\$235,917.50		\$23,404.50
EXPENSE						
Motor Vehicles	427,355.00	.00	.00	427,355.00	0%	.00
Office Equipment	110,182.00	7,281.53	7,281.53	102,900.47	7%	.00
Other Equipment	135,000.00	1,175.00	1,175.00	133,825.00	1%	26,048.70
EXPENSE TOTALS	\$672,537.00	\$8,456.53	\$8,456.53	\$664,080.47	1%	\$26,048.70
Fund 401 - Capital Projects Totals						
REVENUE TOTALS	269,620.00	33,702.50	33,702.50	235,917.50	13%	23,404.50
EXPENSE TOTALS	672,537.00	8,456.53	8,456.53	664,080.47	1%	26,048.70
Fund 401 - Capital Projects Totals	(\$402,917.00)	\$25,245.97	\$25,245.97	(\$428,162.97)		(\$2,644.20)
Grand Totals						
REVENUE TOTALS	9,436,831.00	880,883.20	880,883.20	8,555,947.80	9%	749,245.74
EXPENSE TOTALS	10,934,438.00	773,023.71	773,023.71	10,161,414.29	7%	705,480.30
Grand Totals	(\$1,497,607.00)	\$107,859.49	\$107,859.49	(\$1,605,466.49)		\$43,765.44



2025 Run Summary

South Metro Fire Department

	January	February	March	April	May	June	July	August	September	October	November	December	YTD TOTAL	2024 YTD TOTAL
GOOD INTENT CALL														
600 Good intent call, other	1												1	3
611 Dispatched & canceled en route	30												30	10
621 Wrong location													0	
622 No incident found on arrival at dispatch address	6												6	6
631 Authorized controlled burning													0	2
650 Steam, gas, other mistaken for smoke													0	
651 Smoke scare, odor of smoke	3												3	
652 Steam, vapor, fog or dust thought to be smoke													0	3
653 Smoke from barbeque, tar kettle													0	
661 EMS call, party transported by non-fire agency (661)	1												1	
671 HazMat release investigation w/no HazMat	6												6	2
	47	0	0	0	0	0	0	0	0	0	0	0	47	26
FALSE ALARM & FALSE CALL														
700 False alarm or false call, other													0	1
710 Malicious false call													0	
714 Central Station, malicious false alarm													0	
715 Local alarm system, malicious false call													0	1
721 Bomb scare - no bomb													0	
730 System malfunction, other													0	
731 Sprinkler activation due to malfunction	1												1	4
732 Extinguishment system activation malfunction													0	
733 Smoke detector activation due to malfunction	5												5	
735 Alarm system sounded due to malfunction	5												5	3
736 CO detector activation due to malfunction													0	8
740 Unintentional transmission of alarm, other													0	5
741 Sprinkler activation, no fire - unintentional													0	
743 Smoke detector activation, unintentional	2												2	8
744 Detector activation, no fire - unintentional	1												1	
745 Alarm system activation, no fire - unintentional	4												4	1
7451 False Alarm	12												12	8
746 Carbon monoxide detector activation, no CO	1												1	2
	31	0	0	0	0	0	0	0	0	0	0	0	31	41
SEVERE WEATHER & NATURAL DISASTER														
814 Lightning strike (no fire)													0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SPECIAL INCIDENT TYPE														
900 Special type of incident, other													0	
911 Citizen Complaint													0	
	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Not Reported														
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	0	0	0	0	0	0	0	0	0	0	0	0	0	1
MONTHLY RUN TOTAL														
	738	0	0	0	0	0	0	0	0	0	0	0	738	678
BLS Transports														
	190												190	168



SOUTH METRO FIRE DEPARTMENT

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Phone: (651) 552-4176 • FAX: (651) 552-4195

www.southmetrofire.com

DATE: February 26, 2025

TO: SMFD President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Grant Funding Reallocation**

Background:

In 2024 South Metro received public safety monies from both Cities to purchase equipment. This money was distributed through our grant fund. At the end of 2024 this fund had a remaining balance of \$3,802.56. In addition to the public safety monies South Metro received a grant from Marathon Petroleum to buy additional equipment. At the end of 2024 the Marathon grant had a balance of \$748.50. The balance between the two grant accounts is \$4,551.06. I am requesting the Board's permission to move the remaining grant dollars forward to the 2025 budget to be spent on a hose prop. This training prop is used by our personnel to train on hose deployment and was approved as part of public safety money spending in 2024.

Budget Impact:

No budget impact as the monies are remaining balances of the grant funds.

Recommendation:

Approve moving the remaining grant fund balances forward to the 2025 budget.