



# SOUTH METRO FIRE DEPARTMENT

1650 Humboldt Avenue • West St. Paul MN 55118

Phone: (651) 552-4176 • FAX: (651) 552-4195

[www.southmetrofire.com](http://www.southmetrofire.com)

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## South St Paul and West St Paul Emergency Medical Services Special Taxing District

### Agenda

#### BOARD OF DIRECTORS MEETING

**Meeting Date:** August 16, 2023; following the South Metro Fire Board Meeting  
**Meeting Place:** West St. Paul, Lobby Conference Room

- I. Roll Call
- II. Adopt Agenda
- III. Consent Agenda
  - a. [November 16, 2022, Meeting Minutes](#)
- IV. Committee Reports
- V. Agenda Items
  - a. [Proposed Tax Levy Payable 2024](#)
- VI. Other
- VII. Public Comment
- VIII. Adjourn

## **EMS Minutes**

South Saint Paul and West Saint Paul  
Emergency Medical Services  
Special Taxing District

Wednesday, November 16, 2022  
South Saint Paul Training Room

Members Present: Napier, Berry, Wippermann, Francis

Also Present: Juelfs, Johnson, Wheeler, Garcia, Seal

### **ADOPT AGENDA**

Motion to adopt agenda by Berry; seconded by Wippermann  
Motion carried.

### **COMMUNICATIONS**

None

### **CONSENT AGENDA**

Motion to adopt the Consent Agenda by Berry seconded by Napier.  
Motion carried.

### **AGENDA ITEMS**

Motion to approve Resolution 2022-02 Adopting the 2023 Tax Levy by Napier;  
seconded by Berry.  
Motion carried.

### **PUBLIC COMMENT**

None

### **ADJOURN**

Motion to adjourn by Wippermann; seconded by Napier.  
Motion carried.

Respectfully submitted by

Deb Wheeler



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DATE: August 16, 2023

TO: President and Board

FROM: Mark Juelfs, Fire Chief

RE: **Proposed Tax Levy Certification**

**Summary:**

On or before September 30, 2023, the Board must adopt a proposed budget and levy for FY2024 and certify them to the County Auditor. At the May 17, 2023, South Metro Fire Board meeting, the Board adopted a budget that included a levy of \$1,938,696.

The Minnesota Department of Revenue's Truth in Taxation guidelines do not require special taxing districts to conduct Truth in Taxation public meetings. The Board can adopt the final tax levy payable in 2024 at its regular meeting scheduled for November 15, 2023.

**Recommendation:**

Affirm adoption of the proposed budget and levy for 2024 and direct staff to certify them to the County Auditor prior to the September 30<sup>th</sup> deadline.

**Attachment:**

Resolution 2023-01 Adopting the proposed 2024 tax levy.

South St. Paul and West St. Paul  
Emergency Medical Services Special Taxing District

**Resolution Number 2023-01**

**RESOLUTION ADOPTING THE PROPOSED 2024 TAX LEVY**

**WHEREAS**, on May 1, 2012, the cities of South St. Paul and West St. Paul entered into a Joint and Cooperative Agreement for an Emergency Medical Services Special Taxing District (hereinafter the "EMS Taxing District" or the "District") and established a Board of Directors to govern, oversee, equip and manage the EMS Taxing District; and

**WHEREAS**, the Board of the EMS Taxing District is authorized to levy a tax on the taxable real and personal property in the EMS Taxing District; and

**WHEREAS**, the Board of the EMS Taxing District has agreed to set the 2024 levy at \$1,938,696; and

**WHEREAS**, Minn. Stat. §275.065 requires special taxing districts to adopt and certify to the Dakota County Treasurer/Auditor a Proposed Tax Levy and to notify the Dakota County Treasurer/Auditor of the Proposed Tax Levy.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the EMS Taxing District approves the following:

1. \$1,938,696 is established as the proposed tax levy payable in 2024 for the EMS Taxing District.
2. Appropriate staff is directed to certify the tax levy to the Dakota County Treasurer/Auditor.

Passed by the Board of Directors on August 16, 2023.

Attest:

\_\_\_\_\_  
Wendy Berry, Secretary